**EBOS Healthcare Internship Program 2024-2025**

**General Information**

EBOS Healthcare is engrained in the Australasian Healthcare network, and we pride ourselves in connecting healthcare professionals to the world's best devices, consumables, pharmaceuticals, and vaccines. We focus on exploring and evaluating new solutions through collaboration with reputable global manufacturers with products that meet our customers’ needs.

Our extensive market coverage allows us to follow and support healthcare practitioners and patients at all stages of their lives. We take pride in connecting healthcare professionals to the world's best devices, consumables, pharmaceuticals, and vaccines. To achieve this, we explore and evaluate new solutions through collaboration with reputable global manufacturers that share our values of quality, integrity, and trust.

**Professional Placement Role**

Completion of the orientation session, prior to commencing placement, is a mandatory requirement.

**Orientation Components and Requirements:**

* Orientation and training will take place over 3-4 days, during the first week of placement.
* Times: 830am – 4pm (subject to change depending on students’ availabilities for the first week of placement.
* First day of orientation will be held on-site at Wetherill Park office
* Please note that orientation hours for the first day does not apply towards timesheet.
* Students are required to use their personal laptop during placement, access to other resources will be provided at commencement of placement.

**The successful intern will be required to partake in various activities such as, but not limited to:**

* Attend orientation and regular training session as detailed above.
* Assist in the daily marketing activities and overflow where appropriate from other departments, for example assist Customer Service team.
* Work with Marketing to help with clinical advantages of products.
* Participate in putting marketing collaterals together for internal and external event.
* Improve the customer experience through better product education.
* Work closely with marketing and database to find opportunities with customers.
* Opportunities to place with other departments onsite, for example, Purchasing Team and Customer Service Team.
* Flexibility to work from home if/and when required and the rest onsite at Wetherill Park.

**What’s in it for you?**

* 140 hours of work experience.
* Work with an ASX Listed company who is the largest AU and NZ wholesaler in Medical.
* Hybrid structure.
* Hands on experience on our digital channels.
* Networking opportunities.
* Mentorship, professional development, in a supportive and friendly corporate environment.
* Opportunity to work with industry experts.
* Lunch, condition apply (only students who do a full day work are qualified).
* Completion of placement reference and certificate to add into your professional portfolio and CV.

**Corporate Administrative Skills**

* Communication processing
* Corporate liaison with external suppliers
* Assist with overflow of administrative office activities
* Exposure to forecasting and supply management
* Support internal teams with administration, data entry and other business requirements where appropriate for students to participate

**Internal and External Events**

* Events (Trade/Expo Corporate Exhibition).
* Internal social events.
* Be part of end-to-end activities.

**The successful candidate will possess:**

* An interest in experiencing corporate environment.
* A keen interest learning about medical devices, consumables, equipment, and pharmaceuticals.
* Currently or recently studying in the medical field or relating to Health and Marketing
* A good work ethic and willingness to learn.

**Your Placement Team at EBOS Healthcare**

**Jo Madrid | EBOS Healthcare Internship Program Manager**

Jo Madrid, as the Internship Program Manager, is the driving force behind the EBOS Healthcare Internship Program, which was established in 2019. With a background as a Registered Nurse, Jo joined EBOS Healthcare in 2018 as the Marketing Coordinator. In addition to overseeing the program, Jo's key responsibilities include:

* Events Management (Corporate)
* Strategic Planning and Management
* Content Leadership
* Partnership Management
* Performance Measurement
* Team Leadership (Marketing Team)

Assisting in the management of the Internship Program is Lexi Barcelon, the Internship Program Supervisor.

**Lexi Barcelon | EBOS Healthcare Internship Supervisor**

Lexi joined our team initially as an intern in 2022, demonstrating exceptional potential that led to her subsequent appointment as Marketing Assistant with EBOS Healthcare and Vital Medical Supplies. Having experienced the internship program firsthand, she brings a unique perspective to her role as Placement Supervisor. Her personal journey from intern to permanent team member enables her to provide valuable insights and guidance to current students, while her intimate understanding of both the company culture and intern experience makes her an ideal mentor for upcoming talent.

**Website**

For more information about this organisation, please click [here](https://www.eboshealthcare.com.au/)

**Application Process**

1. Submit your resume and an expression of interest, describing why you would like to do your professional placement with this organisation, via email to jmadrid@ebosgroup.com.au
2. You can also submit your application through an online form – [click here](https://forms.clickup.com/6930966/f/6kggp-46296/XIJNMQPMXEX4878XF5)
3. If shortlisted, you will be contacted to make arrangements for an interview.
4. Attend scheduled interview.